

Re-Opening Shoreham Sailing Club: Coronavirus COVID-19 Risk Assessments (V6)

A phased reopening plan only when appropriate, safe and following government and Shoreham Port guidance.

Overview

Phase 0 – No sporting activity in UK, no sailing clubs open.

Phase 1 – Community sports clubs re-start activities, social distancing restrictions in place.

Phase 2 – Small groups and gatherings with social distancing restrictions in place.

Phase 3 – Hospitality opening but with social distancing restrictions still in place

Phase 4 – Gyms opening but with social distancing restrictions still in place

Phase 5 – Return to normal with open meetings and social events.

Summary Phase 0-3

Internal	Phase 0	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
When is this anticipated?	Pre-17 May 2020	Pre-6 June 2020	In line with Government advice and Shoreham Port	In line with Government advice and Shoreham Port	In line with Government advice and Shoreham Port	In line with Government advice and Shoreham Port
Club grounds	YES	YES	YES	YES	YES	YES
General Sailing	NO	YES	YES	YES	YES	YES
Clubhouse	NO	NO	TOILETS ONLY	TOILETS ONLY	PARTIAL	YES
Club Racing	NO	NO	NO	YES	YES	YES
Galley and Bar	NO	NO	NO	GALLEY	GALLEY	YES
Improvers	NO	NO	NO	NO	MAYBE	YES
Open Meetings	NO	NO	NO	NO	NO	YES
EXTERNAL What does the rest of the UK look like?	No sporting activity in UK.	Community sports clubs re-start activities, social distancing restrictions in place.	Small groups and gatherings with social distancing restrictions in place.	Hospitality opening but with social distancing restrictions still in place	Gyms opening but with social distancing restrictions still in place	Return to normal with large open meetings and social events.

Phase 0

Activities permitted	Who is at risk?	Control measures in place	Actions
Club grounds	Members	Members have access to site to check and maintain boats.	Inform membership through; <ul style="list-style-type: none"> • email • website • social media

Phase 1 – Sunday 17 May

Activities permitted	Who is at risk?	Control measures in place	Actions
Club grounds	Members	As for Phase 0	
General sailing	Members	Only available for members of Shoreham SC	<ul style="list-style-type: none"> • Inform membership (as for Phase 0) • Publish clear guidance on General sailing • Publish Covid-19 advice – phase 1 • Clear signage of restrictions at club • Turn water back on • Create tie-down loops on slipway • Jetwash and remove stones from slipway

Phase 2 – Saturday 6 June

Activities permitted	Who is at risk?	Control measures in place	Actions
Club grounds	Members	<ul style="list-style-type: none"> • As for Phase 0 	
General sailing	Members	<ul style="list-style-type: none"> • Only available to members of Shoreham SC • Keep in context club capacity when assessing number of 'gatherings' 	<ul style="list-style-type: none"> • Inform membership (as for Phase 0) • Publish Covid-19 advice – phase 2 • Reinstate Whatsapp group and encourage buddy sailing

			<ul style="list-style-type: none"> • Share info on self-organised training • Revise signage of restrictions at club • Jetwash slipway
Clubhouse (toilets only)	Members and cleaners	Only access to toilets and wash basins	<ul style="list-style-type: none"> • Reinstate limited cleaning programme • Provide hand sanitiser in toilets • Revise signage on clubhouse

Phase 3 – Saturday 4 July

Activities permitted	Who is at risk?	Control measures in place	Actions
Club grounds	Members	<ul style="list-style-type: none"> • As for Phase 0 	
General sailing	Members	<ul style="list-style-type: none"> • As for Phase 2 	<ul style="list-style-type: none"> • Inform membership (as for Phase 0) • Publish Covid-19 advice – phase 3
Clubhouse	Members	<ul style="list-style-type: none"> • Access to toilets and wash basins • Only race officials and galley personnel upstairs in clubhouse • Only one person in the galley, office or containers at any time (unless from the same household) 	<ul style="list-style-type: none"> • Provide additional cleaning materials for garage, containers and key-pads • Reinstate full cleaning programme
Club racing – from Saturday 11 July	Race officer, support-boat crew and members	<ul style="list-style-type: none"> • Duties are voluntary and follow social distancing restrictions • No volunteers = no racing • Race around high tides to alleviate number of people manoeuvring support boats (not every weekend) • Only race in favourable conditions • Use booking system to control numbers • Windward leeward courses using small buoys unless using fixed buoys 	<ul style="list-style-type: none"> • Race officer to access office for radios • Set up online booking system • Publish racing schedule around tides • Amend Dutyman as appropriate

		<ul style="list-style-type: none"> Race format designed to alleviate congestion in dinghy park, on slipway and in the Port 	
		<p>Support boats</p> <ul style="list-style-type: none"> Support boats for running racing and patrolling, not for safety purposes Two people in support boat to run race One person in second support boat Follow support boat plan 	<ul style="list-style-type: none"> Mark 1m distances on ropes for pulling safety boats If racing consecutive days consider leaving boat on mooring overnight Clean support boats being used within 72 hours Publish support boat plan
Galley and bar – from Saturday 11 July	Members and galley/bar personnel	<ul style="list-style-type: none"> One person in galley or bar Food and drinks sold from table near balcony door Pre-order food before sailing 	<ul style="list-style-type: none"> Set up table for orders and collection

Phase 4 – Saturday 25 July

Activities permitted	Who is at risk?	Control measures in place	Actions
Club grounds	Members	<ul style="list-style-type: none"> As for Phase 0 	
General sailing	Members	<ul style="list-style-type: none"> As for Phase 2 	
Clubhouse (Subject to current restrictions)	Members	<ul style="list-style-type: none"> As for Phase 3 and including; Changing rooms open for essential use Limit numbers in men's showers 	<ul style="list-style-type: none"> Inform membership (as for Phase 0) Publish Covid-19 advice – phase 4 Mark out 1m areas in changing rooms
Club racing (Subject to current restrictions)	Race officer, support-boat crew and members	<ul style="list-style-type: none"> As for Phase 3 but without an online booking system 	<ul style="list-style-type: none"> RO to complete sign-on sheet verbally with racers

		Support boats <ul style="list-style-type: none"> As for Phase 3 	<ul style="list-style-type: none"> Increase length of line on support boat trolleys to improve social distancing Ensure winch is working
Galley and bar	Race officer, crew and members	<ul style="list-style-type: none"> As for Phase 3 	<ul style="list-style-type: none"> Explore contactless payment

Phase 5 – date to be confirmed – below is a draft

Activities permitted	Who is at risk?	Control measures in place	Actions
Club grounds	Members and visitors		
General sailing	Members and visitors		
Clubhouse	Members and visitors		
Club racing	Race officers, safety-boat crew and members		
Galley and bar	Race officers, safety-boat crew and members		
Improver sessions	Safety-boat crews and members	<ul style="list-style-type: none"> SSC members only Follow support boat plan No volunteers – no session 	<ul style="list-style-type: none"> Club boats to be used by one household Allocate one person to get equipment from container All club boats to be cleaned after use
Open meetings	Members, visitors, race officers, safety boat crews and galley/bar personnel		

Other operations and factors:

Concern	Risk to	Outcome	Action
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Approval from Shoreham Port	<ul style="list-style-type: none"> • Reputation • Relationship with Port 	<ul style="list-style-type: none"> • Ongoing dialogue with Port • Clear communication with membership 	<ul style="list-style-type: none"> • Provide risk assessment for Port • Regular contact with Harbour Master • Inform membership of guidance
Launch and recovery of dinghies	<ul style="list-style-type: none"> • Members • Dinghies 	<ul style="list-style-type: none"> • Unsafe launching and recovery • Damage to dinghies and members 	<ul style="list-style-type: none"> • Tie down lines on slipway • Encourage buddy sailing (within social distancing restrictions)
No safety cover for general sailing under Phases 1 and 2	<ul style="list-style-type: none"> • Members • Emergency services • Reputation 	<ul style="list-style-type: none"> • Potential injury and damage to dinghies • Putting pressure on Emergency services • Public perception would be bad 	<ul style="list-style-type: none"> • Publish guidance for members • Encourage personal risk assessments • Communicate with community groups
No volunteers for support/safety boats	<ul style="list-style-type: none"> • Club racing • Safety 	<ul style="list-style-type: none"> • No club racing or improver sessions • No safety cover • Putting pressure on emergency services 	<ul style="list-style-type: none"> • Encourage households to do duties • Consider allowing support boats to be manned by one person • Mandatory duties once restrictions lifted in Phase 4
Access to lawnmower	<ul style="list-style-type: none"> • Members 	The grounds become overgrown	<ul style="list-style-type: none"> • Access to container for members limited to one person • Cleaning materials for wiping down the lawnmower
Access to jetwasher	<ul style="list-style-type: none"> • Members 	The slipway becomes unusable	<ul style="list-style-type: none"> • Access to garage for members limited to one person • Cleaning materials for wiping down the lawnmower