

## Shoreham Sailing Club support boats: COVID-19 Risk Assessments (V2)

### On land

Person	Task	Risk	Action
Duty committee member	<ul style="list-style-type: none"> <li>Access and share radios</li> <li>Sign-on sheet</li> <li>Open containers</li> </ul>	<ul style="list-style-type: none"> <li>Contamination of surfaces</li> <li>Confined space</li> </ul>	<ul style="list-style-type: none"> <li>Use wipes</li> <li>Wash hands</li> <li>One person in office</li> </ul>
Race officer	<ul style="list-style-type: none"> <li>Sign-on</li> <li>Communicate course</li> </ul>	<ul style="list-style-type: none"> <li>Cross-contamination</li> <li>Miscommunication</li> </ul>	<ul style="list-style-type: none"> <li>Complete sign-on sheet of those intending to race</li> <li>Verbally communicate course and race format</li> </ul>
Race officer, Assistant RO and Support boat helm (and crew)	<ul style="list-style-type: none"> <li>Buoys</li> <li>Anchors</li> <li>Fuel</li> </ul>	<ul style="list-style-type: none"> <li>Contamination of surfaces</li> <li>Confined space</li> <li>Unwieldy buoys for one person</li> </ul>	<ul style="list-style-type: none"> <li>Wash hands</li> <li>One person in container</li> <li>Use small buoys</li> <li>Load buoys and fuel on boats at club</li> </ul>
	<ul style="list-style-type: none"> <li>Support boat set-up</li> </ul>	<ul style="list-style-type: none"> <li>Contamination of surfaces</li> </ul>	<ul style="list-style-type: none"> <li>No contamination after 72 hours</li> <li>Previously washed and wiped down</li> </ul>
Race officer, Assistant RO and Support boat helm (and crew) and participants	<ul style="list-style-type: none"> <li>Support boat launch</li> </ul>	<ul style="list-style-type: none"> <li>Contamination of surfaces</li> <li>Social distancing</li> </ul>	<ul style="list-style-type: none"> <li>One person on each side</li> <li>Four people on rope</li> <li>One person to release from trolley</li> <li>Trolley moved to North of slipway</li> </ul>
	<ul style="list-style-type: none"> <li>Support boat recovery</li> </ul>	<ul style="list-style-type: none"> <li>Contamination of surfaces</li> <li>Social distancing</li> </ul>	<ul style="list-style-type: none"> <li>One person to attach to trolley</li> <li>One person on each side</li> <li>Four people on rope</li> <li>Use winch if necessary</li> </ul>
Race officer, Assistant RO and Support boat helm (and crew)	<ul style="list-style-type: none"> <li>Support boat pack-up</li> </ul>	<ul style="list-style-type: none"> <li>Contamination of surfaces</li> <li>Confined space</li> </ul>	<ul style="list-style-type: none"> <li>One person in container</li> <li>Report any problems with boats to the bosun – verbally or by email</li> <li>Wash the boat with the spray bottles and leave to dry outside</li> </ul>

			<ul style="list-style-type: none"> <li>• Wipe down <ul style="list-style-type: none"> <li>○ Grab handles</li> <li>○ Wheel</li> <li>○ Throttle</li> <li>○ Seat</li> <li>○ Keys and killcord</li> </ul> </li> </ul>
Race officer	<ul style="list-style-type: none"> <li>• Return radios</li> <li>• Input results</li> </ul>	<ul style="list-style-type: none"> <li>• Contamination of surfaces</li> <li>• Confined space</li> </ul>	<ul style="list-style-type: none"> <li>• Use wipes</li> <li>• Wash hands</li> <li>• One person in office</li> </ul>
Duty committee member	<ul style="list-style-type: none"> <li>• Lock containers, taps, cupboard and key press</li> </ul>	<ul style="list-style-type: none"> <li>• Contamination of surfaces</li> </ul>	<ul style="list-style-type: none"> <li>• Use wipes</li> <li>• Wash hands</li> </ul>

## On water

Person	Task	Risk	Action
Race officer	<ul style="list-style-type: none"> <li>• Race management</li> <li>• Lay course</li> </ul>	<ul style="list-style-type: none"> <li>• Safety of participants</li> <li>• Limit close contact</li> </ul>	<ul style="list-style-type: none"> <li>• Risk assessment</li> <li>• Run racing in less wind than normal</li> <li>• Make start-line longer than normal</li> <li>• Keep a register of boats on water</li> </ul>
Support boat	<ul style="list-style-type: none"> <li>• Support participants</li> <li>• Rescue only when absolutely necessary</li> <li>• Tow participants</li> </ul>	<ul style="list-style-type: none"> <li>• Contamination of surfaces</li> <li>• Cross-contamination from/to participants</li> </ul>	<ul style="list-style-type: none"> <li>• Avoid contact at all times</li> <li>• Assist capsized boats by raising mast or holding bow</li> <li>• Allow boats to tie on to make repairs</li> <li>• Only tow boats behind (not alongside)</li> </ul>